

Marilyn Lane Barton

From: Marilyn Lane Barton <clifton.treasurer@cox.net>
Sent: Monday, October 3, 2016 10:27 PM
To: William Hollaway; Deborah Dillard (clifontownhall@gmail.com); Jennifer Heilmann; WAYNE; 'mcdonald.regan@gmail.com'; Darrell Poe (cliftonhallrental@gmail.com)
Cc: cliftonclerkva@gmail.com; Amanda Christman; 'mbarton@comres.org'
Subject: RE: Treasurer's Report for the period ended September 30, 2016
Attachments: 2016 09 30 Financial Reports.xlsx; 2016 09 30 Financial Reports.pdf
Importance: High

Hello everyone,

Hope this finds you all well and enjoying this nice weather. I have attached both an excel and PDF version of the financials. Please let me know if you want to continue to receive the excel version. *If you don't need the excel version, I will send only the PDF version moving forward.*

Attached are the **Financial Reports for the period ended September 30, 2016**. The Financial Reports include:

- Summary of **Cash Balances as of September 30, 2016**, noting reinvestment of CDs that matured in September negotiated for **improved investment returns** from John Marshall Bank. Please note that the terms of all CDs are noted on the report. A transfer has been made today from the Cardinal Checking Account to the Cardinal Money Market in the amount of \$40,000 for improved investment returns.
- **Profit & Loss Summary by Fund** for period ended 9/30/2016. Highlights of September transactions are noted on this summary report.
- **Community Hall P&L Supplemental Report** for period ended 9/30/2016. Please note that the \$15,000 CH Improvements budget approved as an operation expense, may need to be reclassified to a CIF Expense to reflect capitalization policy, depending on how the funds are used.
- **Profit & Loss Detail Export** Report for period ended 9/30/16. Notes and supplementary schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest for September.
- The BPOL Status Report reflects one additional receipt of \$45.56, bringing the total amount received to \$48,130.56 which exceeds the FY16 Budget forecast.

Other updates for September:

- The Town's **FY15 Audit** is going through final review by White, Withers, Masincup & Cannaday, PC next week and will be presented **for approval at the November Town Council meeting**. We have a tentative schedule of **October 28-29 for the on-site audit of the FY16 Financials**, pending confirmation of availability of the Community Hall.
- I have been **working with Fairfax County Dept. of Taxation, IT personnel and NCC** to ensure complete set up for direct deposits and electronic data file transfers between Fairfax County NCC and the Town of Clifton. We now have access to a secure file transfer site for the Town. They will be getting back to me this week to advise the status of the availability of the **data file for the Town Clerk's Vehicle Registration Database** and the direct deposit of **approximately \$3,000 received by Fairfax County on behalf of the Town thus far**. (**Drafted Fairfax County delinquency letters** on behalf of the town will be provided **to the Town Clerk & Mayor for review and approval**.) Additional set up documents are required by NCC prior to implementation of delinquency collection to facilitate transfer of data files and direct deposit set up.
- In response to requests, I have confirmed with Cardinal Bank that the Town has the option to initiate **free on line "bill pay" with ACH option** to facilitate availability of a **direct deposit for employee pay checks**. This will be implemented to become effective for the next pay period October 15th.

- **John Marshall Bank Certificate of Deposit documents** will be provided **for signatures by Wayne Nickum, Bill Hollaway** and myself prior to the Town Council meeting tomorrow night.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

NOTE: Amanda, please include my email report as the cover report for the monthly financials that you post to the website. Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton
Treasurer

Town of Clifton
P.O. Box 309
Clifton, VA 20124-0309

Cell: 703-678-8607

10/03/16

Town of Clifton
Cash Balance Report
As of September 30, 2016

	<u>Sep 30, 16</u>	<u>New Bank Rates Updated Sept. 2016</u>		
ASSETS				
Current Assets		<u>CD Term</u>	<u>Maturity Date</u>	<u>APR %</u>
Checking/Savings				
John Marshall Bank CDs	600,000.00	18 months	3/19/2018	1.19%
John Marshall Bank CD 180224	1,070.06	matured	9/10/2016	
John Marshall Bank CD 180216	1,605.11	matured	9/13/2016	
C.D. - Cardinal Bank 2	100,146.59	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 3	100,146.59	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 4	100,146.59	1 yr	7/24/2017	0.85%
Cardinal - Events Acct	427.71			
Checking-Cardinal	51,798.39	Min Bal \$2,500	"Chairman's Club"	0.10%
Investments-LGIP	920.31			
Money Market Savings-Cardinal	100,787.99		July 2016 negotiated	
Security Deposit - Cardinal	4,418.96		rate	0.45%
Total Checking/Savings	<u>1,061,468.30</u>			

NOTE: \$30,000 will be transferred from the checking account to the Money Market Savings to improve returns. Also, the CDs that matured this month were reinvested in John Marshall Bank for the highest yield offered.

Town of Clifton
Profit & Loss Budget Performance
September 2016

	Sep 16	Budget	Jul - Sep 16	YTD Budget	Annual Budget
Income					
State Funding	0.00	9,000.00	0.00	9,000.00	9,000.00
Clifton Public Parking Rental	0.00		0.00		450.00
Committees Fundraising	0.00	50.00	19,398.71	10,350.00	31,000.00
1 Community Hall Revenues	535.00	500.00	1,825.00	1,500.00	6,000.00
General Donations	0.00	0.00	0.00	0.00	0.00
2 Haunted Trail Event	2,827.71	0.00	2,827.71	0.00	30,000.00
Interest Income	895.47	1,166.67	3,400.78	3,499.97	14,000.00
Other Income	0.00	0.00	0.00	50.00	50.00
Pink House Rental	3,400.00	3,400.00	10,200.00	10,200.00	40,800.00
3 Tax and Permits Revenue	3,515.78	4,258.33	8,091.18	14,575.03	105,900.00
Total Income	11,173.96	18,375.00	45,743.38	49,175.00	237,200.00
Gross Profit	11,173.96	18,375.00	45,743.38	49,175.00	237,200.00
Expense					
Citizens' Recognition Expense	0.00	0.00	0.00	750.00	750.00
Bank Service Charges	3.24		3.24		
Commodities	56.93	466.66	336.20	2,000.06	6,200.00
4 Contractual	5,091.14	20,510.45	15,529.23	91,130.97	176,525.00
5 Haunted Trail Expenses	5,000.00	0.00	5,000.00	0.00	15,000.00
OTHER - TC approval req'd +\$500	0.00	625.00	0.00	1,875.00	7,500.00
Payroll Expenses	4,066.66	5,469.27	11,199.98	16,407.77	65,631.20
Total Expense	14,217.97	27,071.38	32,068.65	112,163.80	271,606.20
Net Income	(3,044.01)	(8,696.38)	13,674.73	(62,988.80)	(34,406.20)
CIF FUNDS:					
CIF Income					
CIF - Capital Improvements Fund	0.00	0.00	0.00	727,500.00	727,500.00
CIF Expenses					
CIF Expenses	0.00	0.00	0.00	1,136,500.00	1,136,500.00
Net Income - CIF Funds	0.00	0.00	0.00	(409,000.00)	(409,000.00)
Consolidated Net Income	(3,044.01)	(8,696.38)	13,674.73	(471,988.80)	(443,406.20)

NOTES:

- 1 Community Hall Revenues reflect receipts turned in at the beginning of September for August rentals.
- 2 Three sponsorships were received for the 2016 Haunted Trail Event.
Reflects \$45.56 FY16 BPOL received this month. This BPOL will be reclassified to FY16 as an accrual. Fairfax County provided an estimate of \$3,000 received thus far for Vehicle Registration fees they have received on behalf of the Town of Clifton. These will be direct deposited into the Town's checking account in mid October. Sales Tax for July 2016 was received in September in the amount of \$2,697.53. The delay in sales tax (now set up for direct deposit) explains the variance compared to the budget.
- 3 Contractual Expenses for Sept include \$993.79 C.H. Expenses, \$260.52 VDOT Conference reimbursement to the Special Projects Asst Mgr., \$100 RR Siding rental, \$897.53 Pink House Repairs, \$1,330 Parks Committee expenses and \$1,509.30 Town Services.
- 4 Haunted Trail 2016 Advance for expenses - paid to Steve Bittner, Event Chair.

Town of Clifton
Profit & Loss Budget Performance
September 2016

	<u>Sep 16</u>	<u>Budget</u>	<u>Jul - Sep 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
Community Hall Revenues					
Community Hall Rentals	535.00	500.00	1,825.00	1,500.00	6,000.00
Total Community Hall Revenues	<u>535.00</u>	<u>500.00</u>	<u>1,825.00</u>	<u>1,500.00</u>	<u>6,000.00</u>
 Total Income	 <u>535.00</u>	 <u>500.00</u>	 <u>1,825.00</u>	 <u>1,500.00</u>	 <u>6,000.00</u>
 Gross Profit	 535.00	 500.00	 1,825.00	 1,500.00	 6,000.00
 Expense					
Contractual					
Community Hall Expenses					
C.H.-Cleaning	150.00	166.67	375.00	499.97	2,000.00
C.H.-Equipment & Supplies	0.00	41.67	850.00	124.97	500.00
C.H.-General Maintenance	0.00	166.67	0.00	499.97	2,000.00
C.H.-Management Fee	133.75	197.92	373.75	593.72	2,375.00
C.H. - Electric	710.04	666.67	890.68	1,999.97	8,000.00
C.H. Interior Improvements	0.00	0.00	0.00	15,000.00	15,000.00
Total Community Hall Expenses	<u>993.79</u>	<u>1,239.60</u>	<u>2,489.43</u>	<u>18,718.60</u>	<u>29,875.00</u>
 Total Contractual	 <u>993.79</u>	 <u>1,239.60</u>	 <u>2,489.43</u>	 <u>18,718.60</u>	 <u>29,875.00</u>
 Total Expense	 <u>993.79</u>	 <u>1,239.60</u>	 <u>2,489.43</u>	 <u>18,718.60</u>	 <u>29,875.00</u>
 Net Income	 <u>(458.79)</u>	 <u>(739.60)</u>	 <u>(664.43)</u>	 <u>(17,218.60)</u>	 <u>(23,875.00)</u>

NOTE: C.H. Interior Improvements was approved as operating expense in the FY17 Budget. This should be classified as a CIF expense.

Town of Clifton
Profit & Loss Budget Performance
September 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Sep 16		Budget		Jul - Sep 16		YTD Budget		Annual Budget
3			Income														
4			State Funding														
5			Fire Program Funds						0.00		9,000.00		0.00		9,000.00		9,000.00
6			Total State Funding						0.00		9,000.00		0.00		9,000.00		9,000.00
7			CIF - Capital Improvements Fund														
8			Grants														
9			Federal														
10			ISTEA-Clifton Streetscape						0.00		0.00		0.00		145,500.00		145,500.00
11			Total Federal						0.00		0.00		0.00		145,500.00		145,500.00
12			Other														
13			CBA Grant						0.00		0.00		0.00		0.00		0.00
14			Total Other						0.00		0.00		0.00		0.00		0.00
15			VDOT- MAP21 Streetscape Phase 2						0.00		0.00		0.00		582,000.00		582,000.00
16			VDOT EN - Main St Improvements						0.00		0.00		0.00		0.00		0.00
17			Total Grants						0.00		0.00		0.00		727,500.00		727,500.00
18			Total CIF - Capital Improvements Fund						0.00		0.00		0.00		727,500.00		727,500.00
19			Clifton Public Parking Rental						0.00				0.00				450.00
20			Committees Fundraising														
21			Homes Tour Income						0.00		0.00		0.00		0.00		4,000.00
22			Clifton Business Coalition														
23			Celebrate Clifton Gala						0.00				19,213.71				15,000.00
24			Total Clifton Business Coalition						0.00				19,213.71				15,000.00
25			Clifton Life Committee														
26			Wine Festival						0.00		0.00		0.00		0.00		0.00
27			Total Clifton Life Committee						0.00		0.00		0.00		0.00		0.00
28			Council of the Arts														
29			International Film Festival						0.00		0.00		0.00		8,000.00		8,000.00
30			Annual Summer Play Event						0.00		0.00		0.00		1,500.00		1,500.00
31			Calendar Sales						0.00		0.00		0.00		0.00		1,200.00
32			Community Arts Programs-CGT inc						0.00		50.00		185.00		150.00		600.00
33			Dinner Theatre Event						0.00		0.00		0.00		0.00		0.00
34			Total Council of the Arts						0.00		50.00		185.00		9,650.00		11,300.00
35			Environmental Committee														
36			Environmental Event						0.00		0.00		0.00		500.00		500.00
37			Total Environmental Committee						0.00		0.00		0.00		500.00		500.00
38			Parks Committee														
39			Park Rental						0.00		0.00		0.00		200.00		200.00
40			Total Parks Committee						0.00		0.00		0.00		200.00		200.00
41			Total Committees Fundraising						0.00		50.00		19,398.71		10,350.00		31,000.00
42			Community Hall Revenues														
43			Community Hall Rentals						535.00		500.00		1,825.00		1,500.00		6,000.00
44			Total Community Hall Revenues						535.00		500.00		1,825.00		1,500.00		6,000.00

Town of Clifton
Profit & Loss Budget Performance
September 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Sep 16	Budget	Jul - Sep 16	YTD Budget	Annual Budget				
45								General Donations	0.00	0.00	0.00	0.00	0.00				
46								Haunted Trail Event	2,827.71	0.00	2,827.71	0.00	30,000.00				
47								Interest Income	895.47	1,166.67	3,400.78	3,499.97	14,000.00				
48								Other Income	0.00	0.00	0.00	50.00	50.00				
49								Pink House Rental	3,400.00	3,400.00	10,200.00	10,200.00	40,800.00				
50								Tax and Permits Revenue									
51								ARB Permits	0.00	25.00	10.00	75.00	300.00				
52								BPOL tax	45.56	0.00	559.74	0.00	46,000.00				
53								Cigarette Tax	186.11	183.33	583.49	550.03	2,200.00				
54								Communications Sales Tax -Va	456.59	583.33	1,379.82	1,750.03	7,000.00				
55								Franchise Fees - Cox & Verizon	0.00	316.67	663.15	949.97	3,800.00				
56								Motor Vehicle Tags	0.00	0.00	0.00	0.00	7,000.00				
57								Railroad Tax	0.00	0.00	1,627.79	1,800.00	1,800.00				
58								Sales Tax	2,697.53	3,000.00	2,697.53	9,000.00	36,000.00				
59								Use Permits	0.00	58.33	325.00	175.03	700.00				
60								Utility Consumption Tax	129.99	91.67	244.66	274.97	1,100.00				
61								Total Tax and Permits Revenue	3,515.78	4,258.33	8,091.18	14,575.03	105,900.00				
62								Total Income	11,173.96	18,375.00	45,743.38	776,675.00	964,700.00				
63								Gross Profit	11,173.96	18,375.00	45,743.38	776,675.00	964,700.00				
64								Expense									
65								Citizens' Recognition Expense	0.00	0.00	0.00	750.00	750.00				
66								Bank Service Charges	3.24		3.24						
67								CIF Expenses									
68								Hist Property Acquisition & Imp	0.00	0.00	0.00	50,000.00	50,000.00				
69								Engineering /Design - Sidewalks	0.00	0.00	0.00	3,000.00	3,000.00				
70								Caboose Renovation	0.00	0.00	0.00	15,000.00	15,000.00				
71								CIF-Town Parks Committee									
72								CIF-Playground Impr.	0.00	0.00	0.00	6,000.00	6,000.00				
73								Total CIF-Town Parks Committee	0.00	0.00	0.00	6,000.00	6,000.00				
74								CIF - Land Purchase	0.00	0.00	0.00	200,000.00	200,000.00				
75								Clifton Creek Park - Trails	0.00	0.00	0.00	20,000.00	20,000.00				
76								RR Siding Parking Facility	0.00	0.00	0.00	65,000.00	65,000.00				
77								Special Projects Committee									
78								VDOT EN- Main St Improvements	0.00	0.00	0.00	727,500.00	727,500.00				
79								Total Special Projects Committee	0.00	0.00	0.00	727,500.00	727,500.00				
80								Storage Facility	0.00	0.00	0.00	50,000.00	50,000.00				
81								Total CIF Expenses	0.00	0.00	0.00	1,136,500.00	1,136,500.00				
82								Commodities									
83								Office Equipment	0.00	0.00	0.00	500.00	500.00				
84								Calendars/Posters Expense	0.00	0.00	0.00	0.00	0.00				
85								Computer Supplies	0.00	125.00	0.00	375.00	1,500.00				
86								Copies	0.00	8.33	0.00	25.03	100.00				
87								License Plates	0.00	0.00	0.00	100.00	100.00				
88								Miscellaneous	0.00	208.33	0.00	625.03	2,500.00				
89								Miscellaneous - Commodities	0.00	20.83	96.33	62.53	250.00				
90								Office Supplies	40.25	62.50	40.25	187.50	750.00				
91								Postage and Delivery	16.68	41.67	199.62	124.97	500.00				
92								Total Commodities	56.93	466.66	336.20	2,000.06	6,200.00				

Town of Clifton
Profit & Loss Budget Performance
September 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Sep 16	Budget	Jul - Sep 16		YTD Budget		Annual Budget		
93								Contractual									
94								Fire Program	0.00	9,000.00	0.00		9,000.00		9,000.00		
95								Caboose Expenses									
96								Caboose Equipment	0.00	0.00	0.00		500.00		500.00		
97								Caboose Maintenance	0.00	0.00	0.00		1,500.00		1,500.00		
98								Total Caboose Expenses	0.00	0.00	0.00		2,000.00		2,000.00		
99								Community Hall Expenses									
100								C.H.-Cleaning	150.00	166.67	375.00		499.97		2,000.00		
101								C.H.-Equipment & Supplies	0.00	41.67	850.00		124.97		500.00		
102								C.H.-General Maintenance	0.00	166.67	0.00		499.97		2,000.00		
103								C.H.-Management Fee	133.75	197.92	373.75		593.72		2,375.00		
104								C.H. - Electric	710.04	666.67	890.68		1,999.97		8,000.00		
105								C.H. Interior Improvements	0.00	0.00	0.00		15,000.00		15,000.00		
106								Total Community Hall Expenses	993.79	1,239.60	2,489.43		18,718.60		29,875.00		
107								Dues and Subscriptions									
108								Conference Attendance	260.52	0.00	260.52		500.00		500.00		
109								Va. Municipal League	0.00	0.00	388.00		600.00		600.00		
110								Dues and Subscriptions - Other	0.00	0.00	0.00		100.00		100.00		
111								Total Dues and Subscriptions	260.52	0.00	648.52		1,200.00		1,200.00		
112								Insurance	0.00	0.00	6,557.00		6,600.00		6,600.00		
113								Legal Advertising	0.00	166.67	0.00		499.97		2,000.00		
114								Mayoral Reimbursement	0.00	41.67	0.00		124.97		500.00		
115								Miscellaneous	0.00	208.33	0.00		625.03		2,500.00		
116								Professional Fees									
117								Accounting	0.00	0.00	0.00		0.00		7,500.00		
118								Legal Fees	0.00	1,666.67	0.00		4,999.97		20,000.00		
119								Total Professional Fees	0.00	1,666.67	0.00		4,999.97		27,500.00		
120								Rent									
121								Ayre Square Rental	0.00	0.00	0.00		1,400.00		1,400.00		
122								Railroad Siding Rental	100.00	0.00	100.00		1,700.00		1,700.00		
123								Total Rent	100.00	0.00	100.00		3,100.00		3,100.00		
124								Town Assoc of Northern Va Event	0.00	0.00	0.00		600.00		600.00		
125								Town Facilities									
126								Ayre Square Maintenance	0.00	0.00	0.00		500.00		500.00		
127								Pink House Expenses									
128								Pink House Maintenance	0.00	1,250.00	3.88		3,750.00		15,000.00		
129								Pink House Repairs	897.53	0.00	897.53		5,000.00		5,000.00		
130								Total Pink House Expenses	897.53	1,250.00	901.41		8,750.00		20,000.00		
131								Town Handyman - 1099 vendor	0.00	333.33	0.00		1,000.03		4,000.00		
132								Total Town Facilities	897.53	1,583.33	901.41		10,250.03		24,500.00		
133								Town Government									
134								Architectural Review Board	0.00	25.00	0.00		75.00		300.00		
135								Beautification Comm.									
136								Banner Replacement	0.00	0.00	0.00		4,000.00		4,000.00		
137								Christmas Tree Lighting Event	0.00	0.00	0.00		0.00		1,000.00		
138								Flower Receptacles	0.00	400.00	0.00		400.00		800.00		
139								Railroad Siding Boxes-plantings	0.00	500.00	0.00		500.00		1,000.00		

Town of Clifton
Profit & Loss Budget Performance
September 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Sep 16		Budget		Jul - Sep 16		YTD Budget		Annual Budget
140								Total Beautification Comm.	0.00		900.00		0.00		4,900.00		6,800.00
141								Planning Commission									
142								Consulting-Capital/Town & Zng	0.00		250.00		0.00		750.00		3,000.00
143								General Admin Costs	0.00		83.33		0.00		250.03		1,000.00
144								General Consulting	0.00		416.67		0.00		1,249.97		5,000.00
145								PC Hearings, Ads and copies	0.00		83.33		0.00		250.03		1,000.00
146								Total Planning Commission	0.00		833.33		0.00		2,500.03		10,000.00
147								Town Committees Expense									
148								Clifton Business Coalition Exp									
149								Commercial Directional Signs	0.00		0.00		0.00		1,500.00		1,500.00
150								Celebrate Clifton Gala	0.00				0.00				1,000.00
151								Welcome Ctr-Walking Tour Pampl	0.00		0.00		0.00		500.00		500.00
152								Winter Holidays	0.00		0.00		0.00		0.00		250.00
153								Total Clifton Business Coalition Exp	0.00		0.00		0.00		2,000.00		3,250.00
154								Communication Committee									
155								Web Server Maint & Domain Subsc	0.00		16.67		0.00		49.97		200.00
156								Web site updating & config	0.00		41.67		0.00		124.97		500.00
157								Total Communication Committee	0.00		58.34		0.00		174.94		700.00
158								Council for the Arts Committee									
159								International Film Festival Exp	0.00		0.00		0.00		6,000.00		6,000.00
160								Calendar Expense	0.00		0.00		0.00		1,200.00		1,200.00
161								Community Arts Events-CGT exp	0.00		83.33		0.00		250.03		1,000.00
162								Dinner Theatre Event Expenses	0.00		0.00		0.00		0.00		0.00
163								Annual Summer Play Event	0.00		0.00		0.00		1,500.00		1,500.00
164								Total Council for the Arts Committee	0.00		83.33		0.00		8,950.03		9,700.00
165								Environmental Comm									
166								Native Plant Enhancement	0.00		0.00		0.00		400.00		400.00
167								Environmental Event-Raptor Show	0.00		0.00		0.00		500.00		500.00
168								Environmental Comm - Other	0.00				0.00				0.00
169								Total Environmental Comm	0.00		0.00		0.00		900.00		900.00
170								Historic Preservation Comm Exp									
171								Historic Town Documents exp	0.00		0.00		0.00		250.00		250.00
172								Civil War Walking Tour Pamphlet	0.00		0.00		0.00		500.00		500.00
173								Historic Events	0.00		0.00		0.00		1,000.00		1,000.00
174								Town Museum	0.00		0.00		0.00		1,000.00		1,000.00
175								Total Historic Preservation Comm Exp	0.00		0.00		0.00		2,750.00		2,750.00
176								Homes Tour Committee	0.00		0.00		0.00		0.00		2,000.00
177								Sunshine Committe									
178								Easter Egg Hunt Expense	0.00		0.00		0.00		0.00		250.00
179								Welcome Baskets & Sympathy	0.00		41.67		0.00		124.97		500.00
180								Total Sunshine Committe	0.00		41.67		0.00		124.97		750.00
181								Town Parks Committee Exp									
182								Gazebo Garden Refurbishment	0.00		0.00		0.00		500.00		500.00
183								Landscape/Ground Maint expense	200.00		354.17		359.97		1,062.47		4,250.00
184								Fall Zone Mulching	0.00		2,500.00		0.00		2,500.00		2,500.00
185								Grounds Maintenance	0.00		0.00		0.00		0.00		0.00
186								Parks Mgt Fee	0.00		0.00		0.00		50.00		50.00

Town of Clifton
Profit & Loss Budget Performance
September 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Sep 16	Budget		Jul - Sep 16	YTD Budget		Annual Budget		
187								Playground Equip. Maintenance	0.00	0.00		157.71	1,000.00		1,000.00		
188								Tree Trimming & Replacement	1,130.00	416.67		1,130.00	1,249.97		5,000.00		
189								Total Town Parks Committee Exp	1,330.00	3,270.84		1,647.68	6,362.44		13,300.00		
190								Traffic, Parking & Safety Comm	0.00	0.00		0.00	500.00		500.00		
191								Total Town Committees Expense	1,330.00	3,454.18		1,647.68	21,762.38		33,850.00		
192								Total Town Government	1,330.00	5,212.51		1,647.68	29,237.41		50,950.00		
193								Town Services									
194								Receptacle Trash Maintenance	0.00	100.00		0.00	300.00		1,200.00		
195								Elections	0.00	0.00		0.00	0.00		0.00		
196								Grass Mowing	450.00	916.67		1,800.00	2,749.99		5,500.00		
197								Town Park Lawn Maintenance	700.00	0.00		700.00	0.00		5,000.00		
198								Trash Collection	280.41	275.00		541.23	825.00		3,300.00		
199								Utilities									
200								Gas and Electric	78.89	100.00		143.96	300.00		1,200.00		
201								Total Utilities	78.89	100.00		143.96	300.00		1,200.00		
202								Total Town Services	1,509.30	1,391.67		3,185.19	4,174.99		16,200.00		
203								Total Contractual	5,091.14	20,510.45		15,529.23	91,130.97		176,525.00		
204								Haunted Trail Expenses	5,000.00	0.00		5,000.00	0.00		15,000.00		
205								OTHER - TC approval req'd +\$500	0.00	625.00		0.00	1,875.00		7,500.00		
206								Payroll Expenses									
207								Gross Wages									
208								Assistant Project Manager	1,000.00			2,000.00					
209								Community Hall Manager	0.00	0.00		0.00	0.00		0.00		
210								Town Clerk (Administrative)	1,000.00	1,000.00		3,000.00	3,000.00		12,000.00		
211								Town Manager	0.00	1,666.67		0.00	4,999.97		20,000.00		
212								Town Treasurer	1,666.66	1,515.00		4,999.98	4,545.00		18,180.00		
213								Zoning Clerk	400.00	400.00		1,200.00	1,200.00		4,800.00		
214								Employee Incentives	0.00	500.00		0.00	1,500.00		6,000.00		
215								Total Gross Wages	4,066.66	5,081.67		11,199.98	15,244.97		60,980.00		
216								Payroll Taxes	0.00	387.60		0.00	1,162.80		4,651.20		
217								Total Payroll Expenses	4,066.66	5,469.27		11,199.98	16,407.77		65,631.20		
218								Total Expense	14,217.97	27,071.38		32,068.65	1,248,663.80		1,408,106.20		
219								Net Income	(3,044.01)	(8,696.38)		13,674.73	(471,988.80)		(443,406.20)		